

JOB OFFER

REFERENCE	OPENING DATE	DEADLINE
CI 18/27	29/06/2018	08/07/2018

WORKPLACE

RESEARCH GROUP	PRINCIPAL INVESTIGATOR	
NEW TECHNIQUES IN ABDOMINAL SURGERY	MARCOS GOMEZ RUIZ	
WORKPLACE	UNIT / DEPARTMENT	
IDIVAL / HUMV	CENTRAL SUPPORT UNIT	
LOCATION WORK PLACE (building, pavilion, plant etc.)	LOCALITY	POST CODE
IDIVAL 'S BUILDING (third floor). Cardenal Herrera Oria s/n. 39011	SANTANDER	39011

PROFILE REQUIREMENTS

PROFESSIONAL CATEGORY	ACADEMIC DEGREE
Research Support Technician	Bachelor/Master Degree - Engineer or equivalent level

CANDIDATE REQUIREMENTS

IDIVAL is looking for a professional with experience in research management, especially in projects involving public-private collaboration and with special focus on aspects of clinical studies coordination. The candidate's requirements are:

- Communication skills
- Planning and prioritization capacity
- Aptitude for teamwork
- Initiative, flexibility, autonomy and high degree of responsibility
- Flexibility for mobility (travels abroad)
- High level of spoken and written English.

Compliance with the compatibility regulations will be required (Law 53/1984, of December 26th, on incompatibilities of the personnel at the service of the public administrations and the related implementing regulations.) at the time of the selection of the candidate, for their hiring.

Valued merits / skills

- Experience in research management and specifically in international projects.
- Training and experience in monitoring, management, coordination and support for clinical trials and in general, regarding clinical research.
- Experience in the management of big consortiums
- Providing assistance in the implementation of the project, legal and administrative documentation that corresponds to ethical committees and in general to clinical research
- Training abroad
- High level of other languages than English

RECRUITMENT INFORMATION

RESEARCH PROJECT

This job offer is announced within the framework of the international multicenter research project "MIRCAST", whose promoter is IDIVAL. The project has public-private collaboration and the initial planned duration is 3 years.

DESCRIPTION OF THE TASKS IN THE PROJECT

Its main functions and activities will be the support in the coordination and management of the MIRCAST Project, in collaboration with the main researcher and the IDIVAL management team. Its activities will include:

- Management of legal documentation, agreements, contracts, etc.
- Administrative management and budgetary control.
- Monitoring of the progress of the project liaising with the researchers of the different nodes.
- Advising the researchers on how to monitor the study.
- Preparation of the required documentation for the implementation of the project, Monitoring and controlling project execution (technical reports, budgets, etc.)
- Preparation of the financial statements and, where appropriate, supporting the financial audits.
- Dissemination of the highlights of the project
- Support in all those tasks related to the coordination of the MIRCAST project

DURATION OF THE CONTRACT	JOB STATUS	ANNUAL GROSS SALARY IN FULL TIME (40H PER WEEK)
12 Months renewable according to project and economic availability	Full-time	22.780,43€

SELECTION BOARD

- **Marcos Gomez Ruiz, Project´s Main Researcher**
- **Galo Peralta, IDIVAL´s Management Director**
- **Marta Abelleira, Human Resources Coordinator (She will act as registrar of the selection board)**

In compliance with the provisions of the Spanish Organic Law 15/1999 on Data Protection, of December 13, we inform you that the personal data provided to IDIVAL (hereinafter the Entity), will be included in an automated personal data filing system owned by the latter and kept under their responsibility, in order to manage their participation in our personnel selection processes. You may exercise the right of objection, access, rectification and erasure in relation to your personal data by writing to IDIVAL's Information Department through the email idival@idival.org