

JOB OFFER		
REFERENCE	OPENING DATE	DEADLINE
COHORTE/CANTABRIA	02/02/2021	11/02/2021
PROFILE REQUIREMENTS		
EXCLUSIVE REQUIREMENTS: (1)		
ACADEMIC DEGREE	PhD in Health Sciences	
TRAINING	Good Clinical Practice for Clinical Research	
EXPERIENCE	Biomedical research	
VALUED MERITS /SKYLLS		
EXPERIENCE	Participation in research grants and contracts Experience in project management and report writing Management of databases (Excel, Access, REDcap, etc) Management of biomedical databases Experience in team coordination	
LANGUAGES	English	
CONTRACT INFORMATION		
TYPE OF CONTRACT	EXPECTED INCORPORATION DATE	JOB STATUS
A Research Project	February	Full Time (35h/week)
ANNUAL GROSS SALARY		DURATION OF THE CONTRACT
29.022,05 €		1 year (extendable depending on the project and financial availability)
WORK LOCATIONS		UNIT/DEPARTMENT
IDIVAL/HUMV		
OFFER DESCRIPTION		
Research Support Technician		
DESCRIPTION OF THE TASKS IN THE PROJECT		
<ul style="list-style-type: none"> • Coordinate the management of the documentation of the COHORTE CANTABRIA • Organize the support team • Manage the development of surveys and interviews with participants • Collaborate in the design of the Cantabria Cohort BD • Manage the data base of health records (HC, SS, etc.) and other public records • Control the updating and quality of the database • Maintain file and control of documentation • Respond to the requirements of the participants • Manage data transfers for research projects • Management of incidents related to the project and communication to the responsible researchers • Coordinate data collection with samples stored in the biobank • Write reports and activity reports 		
PRINCIPAL INVESTIGATOR / RESPONSABLE	RESEARCH GROUP	RESEARCH PROJECT

Javier Crespo		COHORTE/CANTABRIA		
RECRUITMENT INFORMATION				
SELECTION PROCESS STAGES (2)				EMPLOYMENT EXCHANGE
Preselection: Interview: maximum interview candidates:3 Minimum score required: 40 Tribunal report Resolution				YES
SELECTION BOARD				
<ul style="list-style-type: none"> Javier Crespo, Project´s Main Researcher Galo Peralta, IDIVAL´s Management Director Patricia Álvarez-Ingelmo, IDIVAL Human Resources Coordinator (She will act as registrar of the selection board). 				
VALUATION OF MERITS				
MERITS	EVALUATION	SCORE		MAXIMUM
Participation in research grants and contracts	Curriculum vitae	To be assessed according to supporting documentation of the CV	3 points/year	15
Experience in project management and report writing	Curriculum vitae	To be assessed according to supporting documentation of the CV	3 points/year	15
Management of databases (Excel, Access, REDcap, etc)	Curriculum vitae	Requirement fulfillment	SI/NO	10
Management of biomedical databases	Curriculum vitae	Requirement fulfillment	SI/NO	10
Experience in team coordination	Curriculum vitae	Requirement fulfillment	SI/NO	5
English	Certificate	level	B1(bajo):1 B2(Medio):3 C1(alto):5	5
FINAL SCORE				
MAXIMUM TOTAL SCORE BY MERITS				60
MAXIMUM TOTAL SCORE IN INTERVIEW				40
MAXIMUM TOTAL SCORE				100

(1) Not subsanable

(2) See duration of each phase in the document "Selection Process"

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