

JOB OFFER		
REFERENCE	OPENING DATE	DEADLINE
RD16/0022/0010	11/02/2022	20/02/2022
PROFILE REQUIREMENTS		
EXCLUSIVE REQUIREMENTS: (1)		
ACADEMIC DEGREE	Bachelor's Degree + Official Master's Degree / equivalent	
EXPERIENCE	In scientific or cultural communication	
VALUED MERITS /SKYLLS		
EXPERIENCE	<ul style="list-style-type: none"> • Master's Degree in Health Sciences, Life Sciences, Art and Humanities. • Elaboration of informative documentation. • Participation in cultural or scientific divulgation projects. • Handling of Microsoft Office • Handling of bibliographic reference managers. • Budget management 	
LANGUAGES	English B2	
CONTRACT INFORMATION		
TYPE OF CONTRACT	EXPECTED INCORPORATION DATE	JOB STATUS
Research project	March2022	Full time 35 hour/week
ANNUAL GROSS SALARY IN FULL TIME	DURATION OF THE CONTRACT	
22.247,36 €	Until December 31, 2022 (extendable depending on the project and financial availability)	
WORK LOCATIONS	UNIT/DEPARTMENT	
HUMV/UC	PEDIATRICS SERVICE	
OFFER DESCRIPTION		
Research support technician		
DESCRIPTION OF THE TASKS IN THE PROJECT		
<ul style="list-style-type: none"> • Appointment management with Excel files. • Attention to potential participants in the project and resolution of doubts. • Interviewing participants using the project questionnaires. • Recording of interview data in an Access database. • Updating and quality control of the incorporated data. • Preparation of informative documentation on the research project. • Management of bibliographic references. • Management of project supplies. 		

PRINCIPAL INVESTIGATOR / RESPONSABLE		RESEARCH GROUP		RESEARCH PROJECT	
María Jesús Cabero Pérez		Epidemiology and Public Health		SAMID Network RD16/0022/0010. Funded by the Instituto de Salud Carlos III (Ministry of Science and Innovation) and co-financed by the European Regional Development Fund (ERDF).	
RECRUITMENT INFORMATION					
SELECTION PROCESS STAGES (2)					EMPLOYMENT EXCHANGE
Pre-selection Interview: maximum candidates to be interviewed: 3. Report of the Selection Board Resolution					NOT
SELECTION BOARD					
<ul style="list-style-type: none"> • María Jesús Cabero Pérez, Project's Main Researcher • Galo Peralta, IDIVAL's Management Director • Patricia Álvarez-Ingelmo, IDIVAL Human Resources Coordinator 					
VALUATION OF MERITS					
MERITS	EVALUATION	SCORE		MAXIMUM	
Master's degree in health sciences, life sciences, arts and humanities.	Curricular	Merit fulfillment	YES/NO	10	
Elaboration of informative documentation	Curricular	Merit fulfillment	YES/NO	10	
Management of bibliographic reference managers.	Curricular	Merit fulfillment	YES/NO	5	
Microsoft office skills	Curricular	Merit fulfillment	YES/NO	5	
Participation in cultural or scientific dissemination projects	Curricular	Quantity	YES/NO	10	
Experience in budget management.	Curricular	Merit fulfillment	YES/NO	5	
English	Curricular	Level	B2:10 C1:15	15	
FINAL SCORE					
MAXIMUM TOTAL SCORE BY MERITS					60
MAXIMUM TOTAL SCORE IN INTERVIEW					40



AÑO JUBILAR
LEBANIEGO
2023-2024

 **40 años de autonomía**

MAXIMUM TOTAL SCORE	100

(1) Not subsanable

(2) See duration of each phase in the document "Selection Process"