

| JOB OFFER | | |
|--|--|--|
| REFERENCE | OPENING DATE | DEADLINE |
| CI18/67/03 | 23/01/2023 | 01/02/2023 |
| PROFILE REQUIREMENTS | | |
| EXCLUSIVE REQUIREMENTS (1): | | |
| ACADEMIC DEGREE | Administrative management technician | |
| VALUED MERITS /SKYLLS | | |
| FURTHER | Good Clinical Practice certificate | |
| EXPERIENCE | Database management Experience as administrative assistant support in the area of Clinical Trials | |
| LANGUAGES | English | |
| CONTRACT INFORMATION | | |
| TYPE OF CONTRACT | EXPECTED INCORPORATION DATE | JOB STATUS |
| Indefinite in accordance with Article 23 Bis of Law 14/2011, of June 1, 2011, on Science, Technology and Innovation. | February | Full time (35h/week) |
| ANNUAL GROSS SALARY | DURATION OF THE CONTRACT | |
| 14.350 € | Indefinite term linked to the duration of the project and economic availability based on RDL8/2022. | |
| WORK LOCATIONS | UNIT/DEPARTMENT | |
| HUMV | Pharmacy department/clinical trials area | |
| JOB DETAILS | | |
| OFFER DESCRIPTION | | |
| Research Support Technician | | |
| DESCRIPTION OF THE TASKS IN THE PROJECT: | | |
| Administrative support to the Clinical Research Area of Pharmacy department | | |
| PRINCIPAL INVESTIGATOR / RESPONSABLE | RESEARCH GROUP | RESEARCH PROJECT |
| Marta Valero Domínguez | Clinical Research Area of Pharmacy department | TAK-079-1006. A Phase 1b, Multicenter, Open-Label Study to Evaluate Safety, Tolerability, and Efficacy of TAK-079 in Patients with Primary IgA Nephropathy in Combination with Stable Background Therapy |
| RECRUITMENT INFORMATION | | |
| SELECTION PROCESS STAGES (2) | | EMPLOYMENT EXCHANGE |
| Preselection: Interview: Minimum score for this phase: 30 Tribunal report: Resolution: | | YES |
| SELECTION BOARD | | |

- **Marta Valero Domínguez, Main Researcher**
- **Galo Peralta, IDIVAL 's Management Director**
- **Patricia Álvarez-Ingelmo, IDIVAL Human Resources Coordinator (She will act as registrar of the selection board).**

| MERITS | EVALUATION | SCORE | | MAXIMUM |
|---|------------|-------------------|---|------------|
| Good clinical practice certificate | CV | Merit fulfillment | YES/NOT | 14 |
| Database Management | CV | Merit fulfillment | YES/NOT | 20 |
| Experience as Administrative assistant support in the area of Clinical Trials | CV | Merit fulfillment | YES/NOT | 12 |
| English | CV | Level | B1: 7 points B2 or superior: 14 points | 14 |
| FINAL SCORE | | | | |
| MAXIMUM TOTAL SCORE BY MERITS | | | | 60 |
| MAXIMUM TOTAL SCORE IN INTERVIEW | | | | 40 |
| MAXIMUM TOTAL SCORE | | | | 100 |

(1) Not subsanable

(2) See duration of each phase in the document "Selection Process"

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