

JOB OFFER		
REFERENCE	OPENING DATE	DEADLINE
COHORTE/CANTABRIA	22/03/2023	31/03/2023
PROFILE REQUIREMENTS		
EXCLUSIVE REQUIREMENTS: (1)		
ACADEMIC DEGREE	Doctor of Health Sciences (<i>Exclusive requirement: provide justification with the application</i>).	
OTHER REQUIREMENTS	Experience in biomedical research (<i>Exclusive requirement: provide justification with the application</i>).	
VALUED MERITS /SKYLLS		
EXPERIENCE	<ul style="list-style-type: none"> - Participation in research grants and contracts - Experience in project management, preparation of reports and memories. - Database management (Excel, Access, REDcap, etc.) - Biomedical database management - Experience in team coordination - Experience in population cohorts 	
LANGUAGES	English	
CONTRACT INFORMATION		
TYPE OF CONTRACT	EXPECTED INCORPORATION DATE	JOB STATUS
Indefinite in accordance with Article 23 Bis of Law 14/2011, of June 1, 2011, on Science, Technology and Innovation.	April 2023	Full-time (35h/week)
GROSS ANNUAL REMUNERATION		DURATION OF THE CONTRACT
40.594,44 €		It will depend on the duration of the project and the economic availability based on RDL8/2022.
WORK LOCATIONS		UNIT/DEPARTMENT
IDIVAL/HUMV		COHORTE
JOB DETAILS		
OFFER DESCRIPTION		
Research Support Technician		
FUNCTIONS		
<ul style="list-style-type: none"> - Coordinate the management of the COHORTE CANTABRIA project documentation. - Organize the support team - Manage the development of the surveys and interviews to the participants. - Collaborate in the design of the Cohort Cantabria database. - Manage the registration of data from health registries (HC, SS, ...) and other public registries (cadastre, ...) - Control the updating and quality of the database. - Maintain archiving and control of documentation - Respond to participants' requests - Manage data transfers for research projects - Management of incidents related to the project and communication to the responsible researchers. - Coordinate data collection with samples stored at the biobank - Drafting of reports and activity reports 		

PRINCIPAL INVESTIGATOR / RESPONSABLE	RESEARCH GROUP / AREA	RESEARCH PROJECT		
Marcos López Hoyos	COHORTE	COHORTE/CANTABRIA		
RECRUITMENT INFORMATION				
SELECTION PROCESS STAGES (2)				EMPLOYMENT EXCHANGE
1. Pre-selection 2. Interview: maximum candidates to be interviewed: 40 3. Report of the Selection Board 4. Resolution				YES
SELECTION BOARD				
<ul style="list-style-type: none"> • Marcos López Hoyos, Principal Investigator of the research project. • Galo Peralta, IDIVAL´s Management Director. • Patricia Álvarez-Ingelmo, IDIVAL Human Resources Coordinator (She will act as registrar of the selection board). 				
VALUATION OF MERITS				
MERITS	EVALUATION	SCORE		MAXIMUM
Participation in research grants and contracts	Curricular	Time worked	3 points/ year	15
Experience in project management, preparation of reports and memories.	Curricular	Time worked	3 points/ year	15
Database management (Excel, Access, REDcap, etc.)	Curricular	Merit fulfillment	YES/NO	7
Biomedical database management	Curricular	Merit fulfillment	YES/NO	7
Experience in team coordination	Curricular	Merit fulfillment	YES/NO	5
Experience in population cohorts	Curricular	Merit fulfillment	YES/NO	6
English	Curricular	Level	B1:1 B2:3 C1:5	5
FINAL SCORE				
MAXIMUM TOTAL SCORE BY MERITS				60
MAXIMUM TOTAL SCORE IN INTERVIEW				40
MAXIMUM TOTAL SCORE				100

(1) Cannot be corrected

(2) See duration of each phase in the document "Selection Process".

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