JOB OFFER		
REFERENCE	**OPENING DATE**	**DEADLINE**
PT20/00084	**27/11/2023**	**06/12/2023**

PROFILE REQUIREMENTS	
EXCLUSIVE REQUIREMENTS: (1)	
ACADEMIC DEGREE	Bachelor's degree + Official Master's degree /equivalent *(Exclusive requirement: provide justification with the application).*
VALUED MERITS /SKYLLS	
TRAINING	-Master's Degree in Clinical Trials / Clinical Trial Monitoring -Certification in Good Clinical Practice (GCP)
EXPERIENCE	-Experience in the monitoring of Clinical Trials. -Experience as Data Manager or Study Coordinator in Clinical Trials.
LANGUAGES	-English
OTHER REQUIREMENTS	-Availability for external monitoring (mainly Asturias)

CONTRACT INFORMATION		
TYPE OF CONTRACT	**EXPECTED INCORPORATION DATE**	**JOB STATUS**
Indefinite in accordance with Article 23 Bis of Law 14/2011, of June 1, 2011, on Science, Technology and Innovation.	**December/January**	**Complete 1575 hours per year (approx. 35 h/week)**

ANNUAL GROSS SALARY	DURATION OF THE CONTRACT
22.365,43 €	**Indefinite term linked to the duration of the project and economic availability based on RDL8/2022.**
WORK LOCATIONS	**UNIT/DEPARTMENT**
Marqués de Valdecilla University Hospital. Pavilion 15-2º	**Clinical Trials Area. Clinical Pharmacology Service**

JOB DETAILS
OFFER DESCRIPTION
Research support technician
FUNCTIONS
- Follow up on the clinical research project activities developed in the assigned centers as defined by the project manager. - Ensure effective communication between the investigator/promoter team in the assigned centers. - Conduct the initiation visit and train the research team in the project activities. - Perform monitoring in compliance with the Monitoring Plan and manual, - Verify compliance with the protocol and its modifications. - Ensure that the standards of Good Clinical Practice, applicable legislation and Standard Operating Procedures are complied with. - Perform the closing visit of the clinical research project. - Prepare the Monitoring and Review Reports to the project manager/promoter. - Maintain essential project documentation up to date and correctly filed at assigned sites. - Support for the resolution of inconsistencies, deviations and errors in the data collected from the trial (queries). - Ensure traceability of medication delivered to assigned sites. - Maintain the required information from assigned sites in the project tracking tools. - Collaborate actively in the quality assurance of data, documentation and processes of the assigned centers. - Support the Project Manager in those activities required for the proper development of the project. - Support to the Pharmacovigilance Manager and/or the Project Manager in the follow-up of the notified RAGI, AAG, RAG or AAs.

PRINCIPAL INVESTIGATOR / RESPONSABLE	RESEARCH GROUP	RESEARCH PROJECT
María del Mar García Sáiz	**Clinical Trials Area. Clinical Pharmacology Service**	**ISCIII Clinical Research Support Platform (SCReN). "Aid financed by the Instituto de Salud Carlos III (Ministry of Science and Innovation) and co-financed by the European Regional Development Fund (ERDF)".**

RECRUITMENT INFORMATION	
SELECTION PROCESS STAGES (2)	**EMPLOYMENT EXCHANGE**
1. Pre-selection **2. Interview: maximum candidates to be interviewed: 4. Minimum score for this phase: 10** **3. Report of the Selection Board** **4. Resolution**	**NOT**

SELECTION BOARD

- **María del Mar García Sáiz, Project´s Main Researcher**
- **Galo Peralta, IDIVAL´s Management Director**
- **Patricia Álvarez-Ingelmo, IDIVAL Human Resources Coordinator (She will act as registrar of the selection board).**

VALUATION OF MERITS

MERITS	EVALUATION	SCORE		MAXIMUM
Master in Clinical Trials/Clinical Trial Monitoring	Supporting document	Merit fulfillment	YES/NO	15
Good Clinical Practice (GCP) Certification	Supporting document	Merit fulfillment	YES/NO	5
Experience in Clinical Trials monitoring.	CV	Merit fulfillment	YES/NO	20
Experience as Data Manager or Study Coordinator in Clinical Trials.	CV	Merit fulfillment	YES/NO	10
English	Supporting document	Level	B1: 2 points B2 or more: 5 points	5
Availability for external monitoring (mainly Asturias)	CV	Availability	YES/NO	5

FINAL SCORE	
MAXIMUM TOTAL SCORE BY MERITS	**60**
MAXIMUM TOTAL SCORE IN INTERVIEW	**40**
MAXIMUM TOTAL SCORE	**100**

(1) Not subsanable
(2) See duration of each phase in the document "Selection Process"