JOB OFFER		
REFERENCE	**OPENING DATE**	**DEADLINE**
SANOFI23/29	**01/10/2024**	**10/10/2024**

PROFILE REQUIREMENTS

EXCLUSIVE REQUIREMENTS: (1)	
ACADEMIC DEGREE	• Bachelor in health sciences or life sicences + official master/Equivalent *(Justification must be provided with the application).*
EXPERIENCE	• Experience in research management *(Justification must be provided with the application).*

VALUED MERITS /SKYLLS	
FURTHER	• Degree in Social Sciences, Degree in Biochemistry, Degree in Pharmacy, Degree in Biotechnology, Degree in Information Sciences (Documentation), Degree in Statistics, Degree in Physics or Mathematics or Degree in Biomedical Engineering. • Master's degree in biomedical research, public health or epidemiology. • Specific training in database management and statistical analysis: Courses or certificates in tools such as SPSS, R, STATA or management of scientific databases. • Knowledge of research methodology: Studies or complementary training in clinical study design and scientific writing. • Training in project coordination or clinical studies: Courses or certificates on management and coordination of multicentre projects, preferably in the health area.
EXPERIENCE	• Experience in clinical data collection and processing, database management, coordination of multicentre studies, bibliographic research, writing scientific articles, collaboration in research projects, use of statistical analysis tools. • Experience in processing administrative documentation for ethics committees and clinical research in general.
LANGUAGES	• English *(Certificates or diplomas must be provided).*
OTHERS	• Good Clinical Practice (GCP) accreditation.

CONTRACT INFORMATION

TYPE OF CONTRACT	EXPECTED INCORPORATION DATE	JOB STATUS
Contract for scientific-technical activities (article 23.bis of Law 14/2011, of June 1, on Science, Technology and Innovation)	**October/November**	**Full time. 1.710** hours per year (approx. 37,5 h/week)

ANNUAL GROSS SALARY	DURATION OF THE CONTRACT
28.487,38 € without prejudice to the basic update established in state legislation for 2024.	**Indefinite** (linked to the duration of the project or to external financing or financing from public grants in full competition).
WORK LOCATIONS	**UNIT/DEPARTMENT**
Hospital Universitario Marqués de Valdecilla	**Otorhinolaryngology / Rhinology Section**

JOB DETAILS

OFFER DESCRIPTION
Research support technician
FUNCTIONS
For the position of Research Support Technician, key functions include the comprehensive management of the databases associated with the CRAIS study, ensuring the correct collection, storage and analysis of data. In addition, you will coordinate the participating centres, ensuring efficient communication and compliance with the project objectives. Within the research tasks, an exhaustive bibliographic search will be carried out to keep the relevant scientific references and advances up to date, as well as the writing of research articles for the dissemination of the results. You will also actively participate in the coordination of

other studies carried out by the rhinology section within the otorhinolaryngology service of the Marqués de Valdecilla University Hospital, collaborating with the research team in the design and execution of scientific projects.

Her activities will include:
- Management of legal documentation, agreements, contracts, etc.
- Administrative management.
- Monitoring the progress of the project, liaising with researchers from different centres.
- Advising researchers on study monitoring.
- Preparation of the necessary monitoring documentation (technical reports, budgets, etc.).
- Preparation of documentation for justification and, where appropriate, auditing.
- Dissemination of the most important aspects of the project.
- Support in all tasks related to the coordination of the CRAIS project.

PRINCIPAL INVESTIGATOR / RESPONSABLE	RESEARCH GROUP	RESEARCH PROJECT
Jaime Viera Artiles	**INVESTIGACIÓN E INNOVACIÓN EN CIRUGÍA /ORL Rinología**	**SANOFI23/29: Clinical-radiological algorithm for optimising treatment in patients with chronic eosinophilic rhinosinusitis with poorly controlled nasosinusal polyposis after surgery.**

RECRUITMENT INFORMATION

SELECTION PROCESS STAGES (2)	EMPLOYMENT EXCHANGE
1. **Admission of applications.** 2. **Competition phase.** 3. **Interview pase:** maximum number of candidates to be interviewed: 4. Minimum score for this phase: 50. 4. **Report of the Tribunal.** 5. **Resolution.** **<u>Note:</u> in order for candidates to be considered for recruitment and employment exchange purposes, they must have a total score of at least 30 points.**	**NOT**

SELECTION BOARD

- **President:** Jaime Viera Artiles, Principal Investigator
- **Member:** Francisco Galo Peralta, IDIVAL Management Director.
- **Member and secretary:** Maria José Marín Vidalled, Coordinator of IDIVAL's Technological Services.

VALUATION OF MERITS

MERITS	EVALUATION	SCORE		MAXIMUM
Degree in Social Sciences, Degree in Biochemistry, Degree in Pharmacy, Degree in Biotechnology, Degree in Information Sciences (Documentation), Degree in Statistics, Degree in Physics or Mathematics or Degree in Biomedical Engineering.	Supporting document	Merit fullfilment	YES/NO	5
Master's degree in biomedical research, public health or epidemiology.	Supporting document	Merit fullfilment	YES/NO	5
Specific training in database management and statistical analysis: Courses or certificates in tools such as SPSS, R, STATA or management of scientific databases	Curricular	Merit fullfilment	YES/NO	5
Knowledge of research methodology: Studies or complementary training in clinical study design and scientific 5writing.	Curricular	Merit fullfilment	YES/NO	10

Training in project coordination or clinical studies: Courses or certificates on management and coordination of multicentre projects, preferably in the health area.	Supporting document	Merit fullfilment	YES/NO	5
Experience in clinical data collection and processing, database management, coordination of multicentre studies, bibliographic research, writing scientific articles, collaboration in research projects, use of statistical analysis tools	Curricular	Merit fullfilment	YES/NO	5
Experience in processing administrative documentation for ethics committees and clinical research in general.	Curricular	Merit fullfilment	YES/NO	5
English	Supporting document	Level	-B2: 5 points -C1 or more: 10 points	10
Good Clinical Practice (GCP) accreditation.	Supporting document	Merit fullfilment	YES/NO	10
FINAL SCORE				
MAXIMUM TOTAL SCORE BY MERITS				**60**
MAXIMUM TOTAL SCORE IN INTERVIEW				**40**
MAXIMUM TOTAL SCORE				**100**

(1) Not subsanable
(2) See duration of each phase in the document "Selection Process"

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Santander as of the date of electronic signature

Fdo. Francisco Galo Peralta Fernandez