

<b>JOB OFFER</b>		
<b>REFERENCE</b>	<b>OPENING DATE</b>	<b>DEADLINE</b>
<b>DIREC-Y-GEST</b>	<b>12/03/2021</b>	<b>21/03/2021</b>
<b>PROFILE REQUIREMENTS</b>		
<b>EXCLUSIVE REQUIREMENTS:</b>		
<b>ACADEMIC DEGREE</b>	<b>Bachelor's Degree + Official Master's Degree/equivalent</b>	
<b>VALUED MERITS /SKYLLS</b>		
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• <b>Experience in research project management.</b></li> <li>• <b>Experience in Coordination of public-private research projects.</b></li> <li>• <b>Experience in Documentary Management of research project management.</b></li> <li>• <b>Experience in the use of computerized management tools in foundations.</b></li> </ul>	
<b>OTHERS</b>	<ul style="list-style-type: none"> <li>• <b>Knowledge of calls for proposals from Research Institutes.</b></li> </ul>	
<b>CONTRACT INFORMATION</b>		
<b>TYPE OF CONTRACT</b>	<b>EXPECTED INCORPORATION DATE</b>	<b>JOB STATUS</b>
<b>For project or services</b>	<b>1st April</b>	<b>Full Time (35h/week)</b>
<b>ANNUAL GROSS SALARY</b>		<b>DURATION OF THE CONTRACT</b>
<b>31.371,73 €</b>		<b>3 months</b>
<b>WORK LOCATIONS</b>		<b>UNIT/DEPARTMENT</b>
<b>IDIVAL</b>		<b>UCA</b>
<b>OFFER DESCRIPTION</b>		
<b>RESEARCH MANAGER</b>		
<b>DESCRIPTION OF THE TASKS IN THE PROJECT</b>		
<ul style="list-style-type: none"> <li>• <b>Management of research projects.</b></li> <li>• <b>Support for the development of the Institute's own projects.</b></li> <li>• <b>Management of the Institute's own calls for proposals.</b></li> <li>• <b>Documentary management</b></li> </ul>		
<b>PRINCIPAL INVESTIGATOR /</b>	<b>RESEARCH GROUP</b>	<b>RESEARCH PROJECT</b>

RESPONSABLE				
<b>GALO FERNÁNDEZ</b>	<b>PERALTA</b>	<b>UCA</b>	<b>DIRECCIÓN Y ESTRUCTURA</b>	
RECRUITMENT INFORMATION				
SELECTION PROCESS STAGES (2)				EMPLOYMENT EXCHANGE
<b>Preselection:</b> <b>Interview: maximum number of candidates to be interviewed:4</b> <b>Minimum score for this phase: 40</b> <b>Tribunal report:</b> <b>Resolution:</b>				<b>NOT</b>
SELECTION BOARD				
<ul style="list-style-type: none"> <li>• <b>Galo Peralta Fernández, IDIVAL's Management Director</b></li> <li>• <b>Marcos López Hoyos, IDIVAL's Research Director</b></li> <li>• <b>Patricia Álvarez Ingelmo, IDIVAL Human Resources Coordinator (She will act as registrar of the selection board).</b></li> </ul>				
VALUATION OF MERITS				
MERITS	EVALUATION	SCORE		MAXIMUM
Experience in research project management in research institutes.	CV	Months of work	1 point for month	20
Experience in Coordination of public-private research projects.	CV	Months of work	1 point for month	20
Experience in Documentary Management of research project management.	CV	FULFILMENT REQUIREMENT	YES/NOT	5
Knowledge of calls for proposals from Research Institutes.	CV	FULFILMENT REQUIREMENT	YES/NOT	5
Experience in the use of computerized management tools in foundations.	CV	FULFILMENT REQUIREMENT	YES/NOT	10
FINAL SCORE				
<b>MAXIMUM TOTAL SCORE BY MERITS</b>				<b>60</b>
<b>MAXIMUM TOTAL SCORE IN INTERVIEW</b>				<b>40</b>
<b>MAXIMUM TOTAL SCORE</b>				<b>100</b>

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(1) Not subsanable

(2) See duration of each phase in the document "Selection Process"

*In compliance with the provisions of Article 11 of Organic Law 3/2018, you are informed that the person responsible for the processing of your personal data is the MARQUES DE VALDECILLA INSTITUTE OF INVESTIGATION FOUNDATION (IDIVAL), your data will be treated in order to be treated to the extent that they were necessary or convenient for the development of the legal relationship established between the parties. You can exercise your rights of access, rectification, deletion, opposition, portability or limitation of the treatment, by contacting the IDIVAL FOUNDATION at the following address: AVDA. CARDENAL HERRERA ORIA, S / N 39007, SANTANDER. More information at [www.idival.org/es/Política-de-Privacidad](http://www.idival.org/es/Política-de-Privacidad)*