JOB OFFER		
REFERENCE	**OPENING DATE**	**DEADLINE**
PT20/00084	31/03/2021	09/04/2021

PROFILE REQUIREMENTS	
EXCLUSIVE REQUIREMENTS: (1)	
ACADEMIC DEGREE	Degree in Life Sciences + Official Master/equivalent
OTHERS REQUIREMENTS	Availability for external monitoring (Asturias)
VALUED MERITS /SKYLLS	
FURTHER	Master in Clinical Trials / Monitoring of Clinical Trials Good Clinical Practice Certification
EXPERIENCE	Experience in supporting the development and/or monitoring of Clinical Trials. Experience as Data Manager or Study Coordinator in Clinical Trials.
LANGUAGES	English (intermediate level)

CONTRACT INFORMATION		
TYPE OF CONTRACT	**EXPECTED INCORPORATION DATE**	**JOB STATUS**
To research Project	3 may 2021	Full time (35h/week)

ANNUAL GROSS SALARY IN FULL TIME	DURATION OF THE CONTRACT
22.247,36€	1 year (extendable depending on the project and financial availability)
WORK LOCATIONS	**UNIT/DEPARTMENT**
Hospital Universitario Marqués de Valdecilla. IDIVAL. Pavilion 15-2º	Area of Clinical Trials. Clinical Pharmacology Service

OFFER DESCRIPTION
Research Technician
DESCRIPTION OF THE TASKS IN THE PROJECT
-To monitor the activities of the clinical research project conducted in the assigned sites. **-To ensure effective communication between the research team and the sponsor in the sites to which they are assigned** **-Under the coordination of the Project Manager, to participate in the selection of the sites.** **-To make the initial visit and train the research team in the project activities** **-To monitor in compliance with the Monitoring Plan and Manual** **-To verify compliance with the protocol and its modifications** **-To ensure compliance with the Good Clinical Practices, the applicable current legislation and the Standard Operating Procedures** **-To perform the close-out visit of the clinical research project.** **-To prepare the Monitoring Reports and the review for the project manager/sponsor.**

-To maintain the essential documentation of the project updated and correctly filed in the Master File of the project in the assigned sites.

-To assist in the resolution of inconsistencies, deviations and errors in the trial data (queries).

-To ensure the traceability of the medicinal product delivered to the assigned sites

-To maintain the information required from the assigned sites in the project tracking tools

-To actively collaborate in assuring the quality of the assigned site data, documentation and processes

-To assist the Project Manager in the activities prior to an internal or external audit or inspection and to assist in the development of the same.

-To assist the Pharmacovigilance Manager and/or the Project Manager in the follow-up of the reported SUSARs, SAEs, SARs or AEs.

PRINCIPAL INVESTIGATOR / RESPONSABLE	RESEARCH GROUP	RESEARCH PROJECT
Mª del Mar García Sáiz	Area of Clinical Trials. Clinical Pharmacology Service	Spanish Clinical Research Network (SCReN) "Aid financed by the Instituto de Salud Carlos III (Ministry of Science and Innovation) and co-financed by the European Regional Development Fund (ERDF)".

RECRUITMENT INFORMATION

SELECTION PROCESS STAGES (2)	EMPLOYMENT EXCHANGE
Preselection: Inverview: maximum number of candidates to be interviewed: 4. Minimum score for this stage: 10 Tribunal report: Resolution:	NOT

SELECTION BOARD

- Mª del Mar García Sáiz, Project´s Main Researcher
- Galo Peralta, IDIVAL´s Management Director
- Patricia Álvarez-Ingelmo, IDIVAL Human Resources Coordinator (She will act as registrar of the selection board).

VALUATION OF MERITS

MERITS	EVALUATION	SCORE		MAXIMUM
Master in Clinical Trials / Monitoring of Clinical Trials	Supporting document	Requirement fulfilment	Yes/No	30
Good Clinical Practice Certification	Supporting document	Requirement fulfilment	Yes/No	5
Experience in supporting the development and/or monitoring of Clinical Trials.	Curriculum	Requirement fullfilement	Yes/No	10
Experience as Data Manager or Study Coordinator in Clinical Trials.	Curriculum	Requirement fullfilement	Yes/No	10
English	Supporting document	Level ≥B1	Yes/No	5

FINAL SCORE

MAXIMUM TOTAL SCORE BY MERITS	60

MAXIMUM TOTAL SCORE IN INTERVIEW	**40**
MAXIMUM TOTAL SCORE	**100**

(1) Not subsanable
(2) See duration of each phase in the document "Selection Process"

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