





		ЈОВ С	FFER				
REFERENCE		OPENING DATE			DEADLINE		
2019.246		16/04/2021			25/04/2021		
PROFILE REQUIREMENTS							
		EXCLUSIVE REQ	UIREME	ENTS: (1)			
ACADEMIC DEGREE Administrative management technician							
		VALUED MER	ITS /SK	YLLS			
EXPERIENCE	<i>Database management</i> Experience as administrative assistant support in the area of Clinical Trials						
LANGUAGES		nglish					
OTHERS Certificate of GPC							
		CONTRACT IN					
TYPE OF CONTRA	TYPE OF CONTRACT		EXPECTED INCORPOR DATE		JOB	STATUS	
Research Proje	ct	May 17			Full time (35h/week)		
ANNUAL GROSS SALARY DURATION OF THE CO					NTRACT		
13.504,48 €6 months (extendable dep financial a				dable depending nancial availabil			
WORK LOCATIONS			UNIT/DEPARTMENT				
Valdecilla			pharmacy/clinical trials service				
		OFFER DES	CRIPTI	ON			
		Research ⁻	Fechnic i	ian			
	DES	CRIPTION OF THE	ASKS I	N THE PRO	JECT		
Administrative support t	o the Clinic	cal Research Unit of	the He	matology S	ervice.		
PRINCIPAL INVESTIGA RESPONSABLE	TOR /	RESEARCH GROUP			RESEARCH PROJECT		
Enrique María Ocio San I	Miguel I	NEOPLASIAS HEMATOLOGICAS TRASPLANTE PROGENITORES HEMATOPOYETICOS	Y DE	intravenous isatuvimah (SAR650984) ii			
		RECRUITMENT	INFOR				
SELECTION PROCESS ST	AGES (2)					EMPLOYMENT EXCHANGE	
Preselection: Inverview: Minimum score for this phase: 36 Tribunal report: Resolution:						YES	



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HR EXCELLENCE IN RESEARCH

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- Enrique María Ocio San Miguel, Project´s Main Researcher •
- Galo Peralta, IDIVAL's Management Director
 - Patricia Álvarez-Ingelmo, IDIVAL Human Resources Coordinator (She will act as registrar of the selection board).

VALUATION OF MERITS							
MERITS	EVALUATION	S	MAXIMUM				
Database Management	cv	Merit fulfillment	YES/NOT	24			
Experience as administrative assistant support in the area of Clinical Trials	cv	Merit fulfillment	YES/NOT	12			
English	Cv	Level	B1 or superior	12			
Certificate of GPC	cv	Merit fulfillment	YES/NOT	12			
		FINAL SCORE					
MAXIMUM TOTAL SCO	60						
MAXIMUM TOTAL SCO	40						
MAXIMUM TOTAL SC	100						

(1) Not subsanable

(2) See duration of each phase in the document "Selection Process"

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