

JOB OFFER		
REFERENCE	OPENING DATE	DEADLINE
2019.269	29/10/2021	7/11/2021
PROFILE REQUIREMENTS		
EXCLUSIVE REQUIREMENTS: (1)		
ACADEMIC DEGREE	HIGH SCHOOL /MEDIUM TECHNICAL QUALIFICATION in Administrative Management	
VALUED MERITS /SKYLLS		
FORMATION	DATABASE MANAGEMENT COURSE. OTHER QUALIFICATIONS. COMPLEMENTARY HEALTH OR RESEARCH TRAINING. OTHER DEGREES	
EXPERIENCE	ADMINISTRATIVE SUPPORT IN CLINICAL TRIALS. PREVIOUS ADMINISTRATIVE EXPERIENCE IN OTHER FIELDS	
LANGUAGES	ENGLISH	
OTHERS	GOOD CLINICAL PRACTICE TRAINING CERTIFICATE.	
CONTRACT INFORMATION		
TYPE OF CONTRACT	EXPECTED INCORPORATION DATE	JOB STATUS
A Research Project	15/11/2021	Full (35h/week)
ANNUAL GROSS SALARY		DURATION OF THE CONTRACT
13.510 €		6 months (extendable depending on the project and financial availability)
WORK LOCATIONS		UNIT/DEPARTMENT
VALDECILLA		PHARMACY SERVICE/CLINICAL TRIALS
OFFER DESCRIPTION		
Research support technician		
DESCRIPTION OF THE TASKS IN THE PROJECT		
Technical and administrative support to the Clinical Research Department of the Pharmacy Department in charge of Clinical Trials of the Hematology Department.		
PRINCIPAL INVESTIGATOR / RESPONSABLE	RESEARCH GROUP	RESEARCH PROJECT
Enrique María Ocio San Miguel	HEMATOLOGIC MALIGNANCIES AND HEMATOPOIETIC STEM CELL TRANSPLANTATION	2019.269: Phase I, multicenter, open-label, open-label study of WVT078 in subjects with relapsed and/or refractory multiple myeloma.
RECRUITMENT INFORMATION		
SELECTION PROCESS STAGES (2)		EMPLOYMENT EXCHANGE
Pre-selection Interview: maximum candidates to be interviewed: 15 Report of the Selection Board Resolution		YES

SELECTION BOARD				
<ul style="list-style-type: none"> • Dr. Enrique María Ocio San Miguel (Principal Investigator) • Galo Peralta, Management Director of IDIVAL • Patricia Álvarez, HR Coordinator 				
VALUATION OF MERITS				
MERITS	EVALUATION	SCORE		MAXIMUM
Database management	TRAINING COURSE/ SPECIFIC GRADE	Merit fulfillment	YES/NO	12
Previous administrative experience	CV	Merit fulfillment	0.2 points for each full month	10
Certificate of good clinical practices.	CV	Merit fulfillment	YES/NO	10
Administrative support in clinical trials	CV	Merit fulfillment	0.2 points for each full month	10
English	OFFICIAL TITLE	Level B1 or higher	B2 level or higher: 10 points, B1 level: 5 points	10
Other qualifications	OFFICIAL TITLE	Merit fulfillment	Official qualification (Degree/Graduate /Medium or higher vocational training) in the health branch: 2 points per qualification.	4
Complementary training related to the pharmaceutical, health and research areas.	FORMATIVE COURSE	Merit fulfillment	0.5 points for each course of 10 hours or more	4
FINAL SCORE				
MAXIMUM TOTAL SCORE BY MERITS				60
MAXIMUM TOTAL SCORE IN INTERVIEW				40
MAXIMUM TOTAL SCORE				100

(1) Not subsanable

(2) See duration of each phase in the document "Selection Process"

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