





JOB OFFER						
REFERENCE		OPENIN	IG DATE	DEADLINE		
2019.127 02/02			/2022	11/02/2022		
PROFILE REQUIREMENTS						
EXCLUSIVE REQUIREMENTS:						
ACADEMIC DEGREE	Degree in Life	Degree in Life or Health Sciences				
VALUED MERITS /SKYLLS						
FORMATION	Advanced user level office automation					
EXPERIENCE	 Experience with databases Database and documentation management. Knowledge and experience in clinical trials 					
LANGUAGES	English level					
		CONTRACT II	NFORMATION			
TYPE OF CONTRACT		EXPECTED INCORPORATION DATE		JOB STATUS		
Research Project	ch Project 1/03		/2022	Full time 35 hours/week		
ANNUAL GROSS SALARY		DURATION OF THE CONTRACT				
20.307,46 €			6 months (extendable depending on the project and financial availability)			
WORK LOCATIONS			UNIT/DEPARTMENT			
Pabellón 20, consultas y planta de Hematología. Unidad de Ensayos Clínicos			Hematology/Clinical Trials			

OFFER DESCRIPTION

Research Support Technician

DESCRIPTION OF THE TASKS IN THE PROJECT

- Collection and introduction of data in the different CRF, paper or electronic.
- Updating of the Database on the number of Trials carried out in the Service
- Resolve discrepancies (queries).
- Comply with database locks.
- Report Serious Adverse Events to the sponsor in time (24 hours).
- Management and shipment of samples (IATA).
- Completion of quality of life questionnaires.

PRINCIPAL INVESTIGATOR / RESPONSABLE	RESEARCH GROUP	RESEARCH PROJECT	
Dr Enrique María Ocio San Miguel	Hematological Neoplasms and Hematopoietic Progenitor	2019.127 Dose escalation, safety, pharmacokinetics, pharmacodynamics, and	







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RECRUITMENT INFORMATION

SELECTION PROCESS STAGES (2)	EMPLOYME NT EXCHANGE
Pre-selection Interview: maximum number of candidates to be interviewed: 5. Minimum merits score to proceed to the interview: 20 Report of the Tribunal Resolution	YES

SELECTION BOARD

- Enrique Ocio San miguel Project's Main Researcher
- Galo Peralta Fernández, IDIVAL Management Director
- Patricia Álvarez-Ingelmo, IDIVAL Human Resources Coordinator

VALUATION OF MERITS

MERITS	EVALUATIO N	SCORE		MAXIMUM	
Advanced Office automation user level	Curriculum vitae	Requirement fullfilement	YES/NO	10	
Experience in Clinical trials	Curriculum vitae	Requirement fullfilement	YES/NO	20	
Database management and documentation	Curriculum vitae	Requirement fullfilement	YES/NO	15	
Experience with Databases	Curriculum vitae	Requirement fullfilement	YES/NO	10	
English	Certificate	Level	B1: 2 B2: 5	5	
FINAL SCORE					
MAXIMUM TOTAL SCORE BY MERITS				60	
MAXIMUM TOTAL SCORE IN INTERVIEW				40	
MAXIMUM TOTAL SC	100				







(2) See duration of each phase in the document "Selection Process"

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