

JOB OFFER

REFERENCE	OPENING DATE	DEADLINE
RD21/0012/0016	16/12/2022	25/12/2022

PROFILE REQUIREMENTS

EXCLUSIVE REQUIREMENTS: (1)

ACADEMIC DEGREE	Bachelor's Degree + Official Master's Degree / equivalent
EXPERIENCE	In scientific communication

VALUED MERITS / SKILLS

EXPERIENCE	<ul style="list-style-type: none"> • Master's Degree in Health Sciences • Experience in health documentation review • Experience in the area of microbiology and in particular COVID-19 • Microsoft Office skills • Experience in volunteer activities
LANGUAGES	English B2, French B1

TYPE OF CONTRACT

TYPE OF CONTRACT	EXPECTED INCORPORATION DATE	JOB STATUS
Indefinite linked to line of research*	January 2023	Full Time (35h/week)

ANNUAL GROSS SALARY

28.919,33 €

DURATION OF THE CONTRACT

*Depending on project duration and economic availability based on RDL8/2022.

WORK LOCATIONS

HUMV/UC

UNIT/DEPARTMENT

PEDIATRICS SERVICE

JOB DETAILS

OFFER DESCRIPTION

RESEARCH SUPPORT TECHNICIAN

FUNCTIONS

- Appointment management with Excel files.
- Attention to potential participants in the project and resolution of doubts.
- Interviewing participants using the project questionnaires.
- Review of participants' clinical documentation.
- Recording of interview data in an Access database.
- Update and quality control of the data entered.
- Review and update of bibliography on Covid-19.

PRINCIPAL INVESTIGATOR/ RESPONSABLE	RESEARCH GROUP	RESEARCH PROJECT
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<p>María Jesús Cabero Pérez</p>	<p>Epidemiology and Public Health</p>	<p>RD21/0012/0016_. Health Outcomes-Oriented Cooperative Research Networks (RICORS): Primary Care, Chronicity and Health Promotion. Grant funded by the Instituto de Salud Carlos III (Ministry of Science and Innovation) and financed by the NextGenerationEU funds, which finance the actions of the Mechanism for Recovery and Resilience (MRR).</p>
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RECRUITMENT INFORMATION

SELECTION PROCESS STAGES (2)	EMPLOYMENT EXCHANGE
<p>Pre-selection Interview: maximum candidates to be interviewed: 3. Report of the Selection Board Resolution</p>	<p>NOT</p>

SELECTION BOARD

- María Jesús Cabero Pérez.
- Galo Peralta, IDIVAL Managing Director.
- Patricia Álvarez-Ingelmo, HR Coordinator IDIVAL.

VALUATION OF MERITS

MERITS	EVALUATION	SCORE		MAXIMUM
Master's degree in health sciences	CV	Fulfilment requirement	YES/ NOT	10
Experience in health documentation review	CV	Fulfilment requirement	YES/ NOT	10
Microsoft office skills	CV	Fulfilment requirement	YES/ NOT	5
Experience in volunteer activities	CV	Fulfilment requirement	YES/ NOT	5
Research experience in the area of microbiology and in particular COVID-19	CV	Fulfilment requirement	YES/ NOT	15
English	CV	Level	B2 or higher	10
French	CV	Level	B1 or higher	5

FINAL SCORE

MAXIMUM TOTAL SCORE BY MERITS	60
MAXIMUM TOTAL SCORE IN INTERVIEW	40
MAXIMUM TOTAL SCORE	100



- (1) Not subsanable
- (2) See duration of each phase in the document "Selection Process"

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